

LOCAL AUTHORITY DOMESTIC RETROFIT: PLAN ON A PAGE

Example headings	Content	Example source
Scene setting / current position	National Context	Recent Government and expert reports e.g. <ul style="list-style-type: none"> • Committee on Climate Change • HOC Environmental Audit Committee
	Local Context <ul style="list-style-type: none"> • Housing stock energy efficiency baseline • Household market segmentation data • Fuel poverty data 	<ul style="list-style-type: none"> • EPC data • Stock condition data • LA and partners' asset registers • Existing and previous programmes and projects. • Page 12 of handbook links to EPC open source data
	Existing national priorities and targets	National targets, strategies, and guidance for example: the recent Sustainable Warmth requirements and other Trustmark scheme providers
	Existing local priorities and targets	<ul style="list-style-type: none"> • Local net zero target • Local and sub-regional climate, growth, industrial and skills strategies
Key partners	List existing engaged internal and external partners and those that need to be engaged	See handbook section "key roles and partnerships"
Project / programme governance arrangements	How a domestic retrofit programme and individual projects will align to existing local authority and sub-regional reporting and governance structures	Existing local governance structure maps, including LEPs, political and executive groups
Audit of previous and current local domestic retrofit projects	List and summaries of all relevant projects delivered by local authority or other parties; key inputs and outputs for each and any lessons learned.	<p>Inputs: public funding, grants/loans, private investment, partnerships delivery arrangements, costs</p> <p>Outputs: evaluation and monitoring reports, carbon and fuel savings, resident feedback</p>
Opportunities	Known and anticipated local and Government funding e.g., ECO, GHG LAD, SHDC, HUG (see handbook section "funding and finance models") Early/quick win retrofit projects/tenures, property types, measures etc.	<ul style="list-style-type: none"> • Opportunities workshop with key partners • Government funding announcements • Show home visits • case study examples
Barriers and risks	e.g., local skills, supply chain bottlenecks, lack of demand	<ul style="list-style-type: none"> • Existing or new procurement routes e.g., Regional Energy Hub DPSs • See UKGBC Playbook "barriers" map • See example risk register
Summary of strategic case for change / intervention	<ul style="list-style-type: none"> • The "why" question. • Starts to consider delivery options versus BAU/do nothing. • Will eventually feed into a wider business case for further local authority investment in retrofit programmes 	A very thorough example of an evidence based strategic case for a net zero focussed domestic retrofit programme, with options compared against BAU can be found in Pathways to Healthy Net Zero Housing for Greater Manchester
Set short term priorities and actions	<ul style="list-style-type: none"> • Preferred pathway with focus on market development, e.g., social housing, fabric first, whole house, low-income households • Action / delivery plan • Marketing messages / campaigns 	A detailed comparison of different pathways to net zero, and advantages and disadvantages of each can be found in Pathways to Healthy Net Zero Housing for Greater Manchester
Reset local targets and metrics	More specific targets for stock with which council has greater influence e.g. council homes, RP partner stock, and higher level targets for private homes	<ul style="list-style-type: none"> • e.g. % of homes meeting EPC C (or B) by x; • Number of homes retrofitted • jobs created • £ grant per unit • See "critical success factors" resource document