

Project Directors Role Description and Candidate Brief

26 August 2019

Job Title Project Director
Salary Starting at £75,000

The recruitment for these roles is being administered by the Local Government Association on behalf of Local Partnerships LLP.

About Local Partnerships

Local Partnerships LLP is a public sector joint venture, wholly owned by the Local Government Association, HM Treasury and the Welsh Government, and exists solely to provide commercial support and delivery expertise to the public sector.

We were created by the public sector, are in-house to the public sector, and we work solely for the public sector (government, local authorities, local public bodies and the community focused third sector). This means that we are never commercially conflicted in the advice that we give, as we are never also advising private sector clients.

Our primary purpose is to strengthen the intelligent client capability and capacity of the public sector, particularly in their commercial interactions with the private sector. We do so by deploying senior commercial specialists that provide advice and support to local public bodies. Our ethos is to share freely our learning for the benefit of the wider public sector.

About the roles

Project Directors are responsible for the successful delivery of a major stream of business activity for Local Partnerships. Project Directors may work on their own but will more often form part of a team of different specialists undertaking an assignment stretching over weeks or months, or occasionally years, for a client who will typically be a central government department or one or more councils.

Project Directors are assigned to a programme area headed by a Programme Director. While every assignment is different, Project Directors typically bring their professional expertise and project management skills to bear on complex projects and problems and ensure the Local Partnerships' quality standards are met in completing the assignment on time and budget.

Project Directors will also contribute to the development of new business for Local Partnerships.

Project Directors need to have an understanding of decision-making in the public sector, including the role of elected politicians, in addition to their professional expertise. Almost all assignments involve preparing reports containing complex written and analytical information for the client, so excellent communications skills are vital.

Project Directors may be based anywhere in England and Wales. They will need to travel to clients' offices around the country.



We are looking to recruit individuals with experience in the following sectors, Waste Management, PFI/PPP (including Health PFI) and Housing but would also welcome applicants with wider relevant experience.

Principal Activities

- leading the delivery of work streams and projects using professional expertise and maintaining strong and effective relationships with clients, either as part of a team, or independently
- preparing outputs and outcomes in line with the brief for the assignment, using tools to report complex written, financial and analytical information to the client
- ensuring projects meet Local Partnerships' quality standards, client expectations and Local Partnerships' financial targets
- establishing a reputation with clients and colleagues as a source of expertise within a programme area
- working with the relevant Programme Director and help undertake new business development
- contributing to the wider corporate success of Local Partnerships
- managing assigned associates working on the same programme

Person specification

- appropriate academic and professional qualifications
- strong commercial skills and a track record of operating in a contracting environment.
- in-depth understanding of the UK public sector and/or community focused 3rd sector.
- substantial experience of working on high profile complex projects with a track record of effective delivery.
- strong written and verbal communication skills and in analysis and presentation of data.
- experience of building effective relationships with key stakeholders
- experience of managing project teams from differing backgrounds and professions to deliver commissions/ programmes

We value diversity and encourage applications from all sections of the community